

**NEW HAMPSHIRE ASSOCIATION OF ASSESSING OFFICIALS
IAAO AFFILIATE
BOARD OF DIRECTOR'S MEETING
2021 ORGANIZATIONAL MEETING/WORK SESSION**

**Minutes
December 15, 2020
Virtual Work Session via ZOOM**

I. Call to Order – President Marti Noel.

II. Roll Call – None was taken as there would be no voting today.

Committee Chairs Present: Verna Sharpe (Education/Conference), Jim Commerford (Certification), Robert Gagne (By-laws) Sue Golden (Elections), Rick Vincent (Ethics), Kris McAllister (Finance), Jim Michaud (Legislative), Emily Goldstein (Membership), Bill Ingalls/Jon Rice (Publicity), Bill Ingalls and Norm Bernaiche (NRAAO), Lee Ann Provencher (Scholarship).

Meeting began at 10:00 am.

III. Secretary's Report: No Report.

IV. Treasurer's Report: Scott Bartlett sent out the Treasurer's Report and Income and Expense Statement dated December 15, 2020. Scott was not able to attend the meeting and a vote will be taken at the next Board meeting.

V. Committee Reports:

By Laws: Tim Ballantine/Robert Gagne – No Report.

Education: Verna Sharpe/Steve Hamilton Co-Chairs – Verna said that the committee had a full slate of courses scheduled prior to the pandemic and were still able to hold many of the courses live on-line. Great job to Verna and the education committee for putting together education opportunities during this difficult year. Because many were live on-line they were able to attract attendees from other states. Courses coming up are IAAO Course 102 – Income approach to Valuation – slated for February 1st to 5th with a deadline to register of January 8th, Workshop 452 – Fundamentals of Ratio Studies – scheduled for February 15th to 18th. Deadline to register is January 22nd. Verna said they are still looking for a member to fill out the committee roster.

President Noel asked Verna if the committee could look into holding education sessions prior to our Zoom meetings. She will have the committee look into this.

Certification: Jim Commerford/Todd Haywood-Co-Chairs – Jim reported that the CNHA exam was held on December 7th and that we now have 5 new CNHA's. He also said that the committee is looking at holding the exam in December each year so that there is a set date for the exam and review.

Elections: Sue Golden – No Report.

Ethics: Rick Vincent – Rick stated that he will be stepping down from the committee and that Loren Martin will be the chair going forward. Also, Rick suggested increasing the Ethics budget from \$500 to \$1,000 for 2021.

Nominating: Jim Rice – No Report.

Conference: Verna Sharpe– Verna stated that she is preparing for a post Covid conference banquet back at the Puritan Restaurant. Time will tell.

Finance: Kris McAllister – No Report.

Legislative: Jim Michaud – Jim will be sending out legislative reports weekly via listserve.

Scholarship: Lee Ann Provencher – Lee Ann reported that no one applied for an education scholarship in 2020 even though they increased the amount to \$500. She stated that they are reviewing the criteria for the Steve Tellier Scholarship and if anyone has any ideas to send them to her. Depending on how things go they would like to hold the corn hole tournament this year and are planning on continuing the cash calendar. She stated that they are looking for one more member for the committee.

Membership: Emily Goldstein – Emily began a conversation regarding Honorary membership and retired status. There is nothing in the procedural rules that state an Honorary member must be retired and that has created some confusion for the certification and membership committees. Honorary members do not pay dues and the rules do not currently state that one has to be retired. She recommended that a subcommittee be formed between the certification and membership committee to come up with a solution. Bob Gagne recommended that someone on the By-laws committee also be appointed to the subcommittee. Jim Commerford stated that in the past in order to be considered for Honorary (previously called Lifetime) member one had to be retired. Dave McMullen said that this change is a procedural rule and that the Board could recommend changes as they see fit. Emily will recommend a change to the rules at a future meeting.

Publicity: Bill Ingalls/Jon Rice – Bill said that Jon Rice will be the new Chair for 2021. Jon asked to get to him any changes to the booklet by the end of March. You can email Jon in Rochester.

Communications: Dave McMullen – Dave stated that he is in the process of handing the baton off to Doug Irvine to take over as Communications Chair. Thank you to Dave for the many years he has chaired this important committee.

VIII. Other Reports from Boards and Departments:

NRAAO: NRAAO Representative Bill Ingalls – Bill Ingalls said that he will chair the committee for 2021. He is going forward with the virtual conference slated for May 23rd to 26th. He is seeking sponsorships for the event. He said that the Board of Directors would like to meet in person. He said that Verna Sharpe and the Education committee are working on sessions for the event. The schedule is in the planning stage but will most likely consist of full and half days. Vision Appraisal will be offering their Zoom license for the event.

Bill is encouraging people to join the NRAAO. They are currently offering the 2 years for price of 1 for new members. Bill reminded everyone that by joining they receive discounts on registration at conferences.

Information regarding the NRAAO can be found at their website: www.nraao.org.

IAAO: IAAO Representative Kathy Temchack/Todd Haywood – No Report.

For information visit the IAAO website at www.iaao.org

ASB: ASB Representative Dave Marazoff – No Report.

Visit the ASB website – <https://www.revenue.nh.gov/mun-prop/property/assessing-standards.htm>

CUB: Norm Bernaiche – No Report

CUB website - <https://www.revenue.nh.gov/current-use/index.htm>

BTLA: – No Report. Tom Hughes has left the BTLA and will be taking over from Josephine Belville in Moultonborough. Good luck Tom and JoJo enjoy your retirement!

BTLA website - www.nh.gov/btla/

DRA: Director James Gerry – Sam Greene reported that the State Statute Update course was held last week. He reminded all that were recertifying this year to get their information in to the DRA ASAP. He said there will be a current use webinar next week put on by the NHMA/DRA. Also Sam stated that they are working on getting the Mosaic available to all.

New Business: None

Old Business: None

Adjournment: There being no further business before the Association Board of Directors, President Noel adjourned the meeting at 11:07 am.

The next scheduled meeting will be held on **January 12, 2021** at 10 am via Zoom.

Respectfully Submitted:

James Commerford, CNHA

James Commerford, CNHA, Secretary (Meredith)

NHAAO WORK SESSION

Agenda

December 15, 2020

ZOOM Meeting

Host – Marti Noel, President

Committee Work Session: 10:00 – 12:00 AM

Call to order – President – Marti Noel

I. Roll call– Members

1st Vice President – Kris McAllister

2nd Vice President – Verna Sharpe

Secretary - Jim Commerford

Treasurer - Scott Bartlett

Past President – Jim Rice

Regional Directors (5)

1. Coos & Grafton – Norm Bernaiche

2. Carroll & Belknap –Doug Irvine

3. Merrimack & Sullivan – Chuck Kurfehs

4. Hillsborough & Cheshire – James Michaud

5. Rockingham & Strafford –

County Directors (10)

1. Belknap – Steve Hamilton

2. Carroll – Corie Hilton

3. Cheshire – Dan Langille

4. Coos – Jason Call

5. Grafton – Todd Haywood

6. Hillsborough – Bob Gagne

7. Merrimack – Loren Martin

8. Rockingham – Emily Goldstein

9. Strafford – Jon Rice

10. Sullivan – Dave Marazoff

II. Committee Chairs/Representatives

1. By Laws –Tim Ballantine/ Bob Gagne

2. Certification – Todd Haywood / Jim Commerford

3. Communications – Dave McMullen

4. **Conference** – Verna Sharpe
5. **Education** – Verna Sharpe / Steve Hamilton
6. **Election** – Sue Golden
7. **Ethics** – Rick Vincent
8. **Finance** – Kris McAllister
9. **Legislative** – Jim Michaud
10. **Membership** – Emily Goldstein
11. **Nominating** – Jim Rice
12. **Publicity** – Jon Rice
13. **Scholarship** – Lee Ann Provencher
14. **NRAAO Representative** – Rick Brideau / Bill Ingalls
15. **IAAO Representative** – Kathy Temchack/Todd Haywood
16. **Assessing Standards Board Rep** – Dave Marazoff
17. **Current Use Board** – Norm Bernaiche
18. **BTLA** – Tom Hughes
19. **DRA** – Sam Greene

III. **Secretary's Report** – Approve Minutes for November 2020

IV. **Treasurer's Report** – Approve Reports for December 2020

V. **Old Business**

VI. **New Business**

Nominating Committee –

Nomination Recommendation for Regional Director of Region 5 Rockingham / Strafford

VII. **Roundtable Updates with Committee Chairs**

VIII. **Adjournment**

Next Scheduled Meeting: *January 12, 2021 via Zoom*

APPROVED

NH ASSOCIATION OF ASSESSING OFFICIALS
Income and Expense Statement
 December 15, 2020

OFFICERS	Actual Income	BUDGETED INCOME	Actual Expenses	BUDGETED EXPENSES
President	0.00	0.00	\$492.15	1,500.00
Secretary	0.00	0.00	22.00	100.00
Treasurer	9,025.00	8,500.00	1,398.85	2,032.00
TOTAL OFFICERS	9,025.00	\$8,500.00	1,913.00	\$3,632.00
COMMITTEES				
By-Laws	0.00	0.00	0.00	25.00
Certification	600.00	300.00	55.40	300.00
Communications	0.00	0.00	356.25	450.00
Conference	3,600.00	8,200.00	2,232.33	8,200.00
Education	41,095.00	40,000.00	31,105.00	40,000.00
Elections	0.00	0.00	446.48	500.00
Ethics	0.00	0.00	31.35	350.00
Finance	0.00	0.00	1,659.00	1,409.00
Legislative	0.00	0.00	2,500.00	2,500.00
Membership	0.00	0.00	0.00	280.00
Nominating	0.00	0.00	434.60	450.00
Publicity	1,625.00	2,250.00	75.00	2,800.00
Scholarship	5,870.20	4,500.00	2,960.60	4,100.00
<i>(NHAAO Account)</i>			<i>41.48</i>	
<i>(Steve Tellier Scholarship Fun. 5,870.20)</i>			<i>2,919.12</i>	
NRAAO Conference	0.00	0.00	3,000.00	3,000.00
TOTAL COMMITTEES	\$52,790.20	\$55,250.00	\$44,856.01	\$64,364.00
TOTAL BUDGET	\$61,815.20	\$63,750.00	\$46,769.01	\$67,996.00
Steve Tellier Scholarship Fund	Starting Balance	Income Expense		Current Bal
	4,805.00	5,870.20	2,919.12	\$7,756.08

/s/ Scott W Bartlett
 Scott W. Bartlett, Treasurer

12/11/2020
 Date

NH ASSOCIATION OF ASSESSING OFFICIALS

Treasurer's Report
December 15, 2020

Beginning Balance November 20, 2020		\$48,511.82
Steve Tellier Fund		\$7,755.94
NHAAO Account		\$40,755.88
INCOME		
	Certification	CNHA Exam Fee \$200.00
	Education	Course Fees \$19,635.00
	Scholarship	Interest Earned \$0.14
	Treasurer	Dues \$80.00
Total Income		\$19,915.14
EXPENSES		
	Education	Course Certification \$8,375.00
	Education	Instructor Fee \$15,100.00
	Elections	Mailing \$166.50
	Legislative	Legislative Tracking \$625.00
	Publicity	Directory PDF \$75.00
	Treasurer	Monthly fee for COGNITO \$9.18
	Treasurer	Post Office Box \$150.00
Total Expenses		\$24,500.68
Ending Balance December 15, 2020		\$43,926.28
Steve Tellier Fund		\$7,756.08
NHAAO Account		\$36,170.20

