

**NEW HAMPSHIRE ASSOCIATION OF ASSESSING OFFICIALS
IAAO AFFILIATE
BOARD OF DIRECTOR'S MEETING**

**Minutes
September 10, 2019
NHMA Center, Concord, NH**

Education Session: Utility Valuation Update-Presented by Scott Bartlett

I. Call to Order – President Dan Langille.

II. Roll Call - A Quorum of Members being present (15 members). Meeting began at 11:10 am.

New Members/Guest – Rosann Maurice-Lentz introduced Christopher Ruel as the new Assessor for the Town of Salem. Chris is back in New Hampshire after recently working in Massachusetts. Welcome back Chris!

III. Secretary's Report: Secretary Commerford stated that the minutes from the June 11, 2019 meeting and the special election meeting held in July were sent to members via listserv email and asked for a motion to accept these minutes. **Marti Noel made a motion to approve the minutes as written, seconded by Jim Rice. President Langille called for a vote; 15-0-0 in favor.**

IV. Treasurer's Report: Scott Bartlett passed out a Treasurer's Report and Income and Expense Statement dated September 9, 2019. Scott stated there was an error in the Steve Tellier fund line and asked for a motion to approve the report with the revised amount. **Mark Stetson made a motion to approve the Treasurer's Report as presented, seconded by Jim Rice. President Langille called for a vote, 15-0-0 in favor.** (Subsequently, Scott sent out an email via listserv stating the original Treasurer's Report was correct and that he will correct his incorrect correction at the next meeting).

V. Communications/Announcements: None

VI. Regional Directors/County Directors Reports: No Report

VII. Committee Reports:

By Laws: Tim Ballantine & Robert Gagne – No Report.

Certification: Rosann Maurice-Lentz– Rosann stated that the next ASB sub-committee meeting regarding Certification will be held on October 11th and she would like to get the NHAAO certification sub-committee together for a meeting prior to the 11th. The reason for the meeting is to present to the ASB sub-committee the assessor's position regarding certification.

Education: Verna Sharpe –Verna reminded all that State Statutes II will be held next week. IAAO 162-Marshall/Swift Residential Cost Approach class will be held on October 15th and 16th. Presently only a handful have signed up for this and they will need about 20 to hold the class. The Cadastral Mapping course will be held on November 4-8 and there are about 10 signed up as of now. The State Statute Update class will be held Friday November 15th which is the day following the NHMA Conference. The education for the conference is all set.

Rosann stated that it is very difficult for her and her staff to attend courses in the summer and asked if the education committee could send out a survey on what time of year works best for people. Jim Rice responded that the committee has tried in recent years to schedule classes in the spring and fall. The winter he said is difficult due to the weather.

Nominating: Loren Martin – Loren stated that the committee will get together after this meeting to discuss nominations for the Lawton B. Chandler Award and the Assessing Staff Member of the Year.

Conference: Marti Noel – Marti stated the banquet will be held November 13th at the Puritan in Manchester. The registration form is now posted on the NHAAO website. She also reminded the group there is a donation jar at these monthly meetings to help offset the cost of coffee and snacks.

Legislative: Jim Michaud – Jim reported that LSR filing in the House began September 4th and will go to the 20th. He stated that the committee is following four study committees with assessing connections. They are: HB128 – dealing with certain Veteran tax credits, HB312 – tiny house legislation, SB43 – deals with property tax incentives and land development, and SB154 – Tax incentives for promoting workforce housing.

Scholarship: Lee Ann Provencher – Lee Ann reported that the first Cornhole Tournament was a huge success with over \$3,900 raised for the Steve Tellier Scholarship fund. They had 23 teams overall that competed and she thanked all the assessors who came out to support the event. She hoped this will be an annual event. She said that Rick Brideau won the 50/50 raffle at the tournament and donated his share back to the scholarship fund. Lee Ann stated that they still have some t-shirts from the tournament if anyone is interested. Norm Pelletier thanked Lee Ann for all of her efforts to make the tournament the success it was.

Also, Norm reported that the golf tournament to benefit the Steve Tellier Scholarship fund raised \$600 and thanked Donna Langley, Andrea Lewy and Lee Ann for their help with the raffles and putting

contest. Norm also thanked Dave Marazoff, Skip Cutting and Vision Government Solutions for their contributions to the raffle prizes. Norm gave special thanks to Jeff Earls of Cross Country Appraisal for his donation of a GPS watch in the memory of Mike Ryan who passed away earlier this summer.

Membership: Emily Goldstein – No Report

Publicity: Bill Ingalls – Bill stated that the NHAAO will need to put a full page ad in the NRAAO 2020 conference booklet.

Elections: Jon Duhamel – Mark Stetson stated that the ballots will be going out next week.

Finance: Jim Rice – No Report.

Communications: Dave McMullen – No Report.

Ethics: Kris McAllister – No Report.

VIII. Other Reports from Boards and Departments:

NRAAO: NRAAO Representative Rick Brideau – Rick stated that he will be attending the fall meeting of the NRAAO held in Mystic, Connecticut.

Bill Ingalls reminded the group that the NHAAO will be hosting in 2021. The conference in 2021 will be held at the Wentworth-by-the-Sea from May 23rd to 27th. He has met with many members of the committee over the summer to plan the event. Bill stated that he would like to have a membership drive to increase New Hampshire members of the NRAAO.

Information regarding the NRAAO can be found at their website: www.nraao.org.

IAAO: IAAO Representative Kris McAllister – No Report.

For information visit the IAAO website at www.iaao.org

ASB: ASB Representative Dave Marazoff – Loren Martin stated that View and Certification sub-committees will be meeting on October 11th beginning at 9am and 10am respectively. Both sub-committees are hoping to have a final report for the full ASB meeting on October 25th. The Exemption sub-committee has finished their work and will present their report on the 25th as well.

Visit the ASB website – <https://www.revenue.nh.gov/mun-prop/property/assessing-standards.htm>

CUB: Norm Bernaiche – Norm reported that all the rules have passed and now the forestry division and the DRA will be updating the rates soon in anticipation of the public forums to be held in October or early November.

CUB website - <https://www.revenue.nh.gov/current-use/index.htm>

BTLA: Tom Hughes – Tom stated that the BTLA is looking to fill a part-time administrative position if anyone is interested or knows someone who might be. Also, he does not yet have final statistics on number of appeals for 2018 but thinks it is in the 350-400 range with none being from any major utilities.

BTLA website - www.nh.gov/btla/

DRA: Director James Gerry – Assistant Director Sam Greene said the DRA is still looking for appraisers to fill out their open positions.

New Business: None

Old Business: The Storage unit still needs to be gone through and Scott will bring a copy of the key to the next NHAAO meeting.

Kris McAllister inquired who from the NHAAO was going to be part of the meeting with the Municipal and Property Director of the DRA. President Langille responded that in addition to himself, Norm Bernaiche, Rosann Maurice-Lentz, Loren Martin and Scott Bartlett have been asked to be part of the group. They will meet on October 1st. Kris recommended that the incoming President also be invited. President Langille stated that if anyone had any comments/issues for the Director they should contact one of the members listed above.

Adjournment: **There being no further business before the Association Board of Directors, President Langille asked for a motion to adjourn the meeting; no objection, 15-0-0, unanimous in favor, the meeting adjourned at 11:40 am.**

The next scheduled meeting will be held on **October 8, 2019** at the NHMA Center, Concord, NH.

Respectfully Submitted:

James Commerford, CNHA

James Commerford, CNHA, Secretary (Meredith)

NHAAO Board of Directors Meeting
Agenda

September 10, 2019

Pemigewasset River Room, Merrimack River Room
NHMA, Center at Triangle Park, 25 Triangle Park Drive, Concord, NH

Committee Meetings (if scheduled) 8:30 AM – 9:45 AM

Education Session: 10:00 AM – 10:45 AM
Utility Valuation Update with Scott Bartlett

Business Meeting: 11:00 AM – 12:00 PM

Call to order – President– Dan Langille

I. Roll call– Members

1st Vice President – Jim Rice
2nd Vice President – Marti Noel
Secretary - Jim Commerford
Treasurer - Scott Bartlett
Past President – Loren Martin

Regional Directors (5)

Coos & Grafton (1) – Doug Irvine
Carroll & Belknap (2) –Todd Haywood
Merrimack & Sullivan (3) - Norm Bernaiche
Hillsborough & Cheshire (4) – James Michaud
Rockingham & Strafford (5) - Norm Pelletier

County Directors (10)

Belknap – Deb Derrick
Carroll – Dale Schofield
Cheshire – Mark Stetson
Coos – Jason Call
Grafton – Julie Huntley
Hillsborough – Chuck Kurfehs
Merrimack – Kris McAllister
Rockingham – Emily Goldstein
Strafford – Nancy Miller
Sullivan – Dave Marazoff

II. Committee Chairs

- a) By Laws–Tim Ballantine/ Bob Gagne
- b) Certification – Rosann Maurice-Lentz
- c) Education – Verna Sharpe
- d) Nominating – Loren Martin
- e) Conference – Marti Noel
- f) Legislative – Jim Michaud
- g) Scholarship – Lee Ann Provencher
- h) Membership – Emily Goldstein
- i) Publicity – Bill Ingalls
- j) Elections – Jon Duhamel
- k) Finance – Jim Rice
- l) Communications – Dave McMullen
- m) Ethics – Kris McAllister
- n) NRAAO Representative – Rick Brideau
- o) IAAO Representative – Kris McAllister
- p) Assessing Standards Board Rep – Dave Marazoff
- q) Current Use Board
- r) DRA
- s) BTLA

III. New Business

IV. Old Business

-Storage Unit

V. Adjournment

Next Scheduled Meeting: Tuesday, October 8, 2019

NH BOARD OF DIRECTORS ATTENDANCE SHEET 2019

OFFICERS

MEETING DATE: 9/10/19

President	<input checked="" type="checkbox"/>	Dan Langille, Keene
1st Vice President	<input checked="" type="checkbox"/>	Jim Rice, Durham
2nd Vice President	<input checked="" type="checkbox"/>	Marti Noel, Milford
Treasurer	<input checked="" type="checkbox"/>	Scott Bartlett, Goffstown
Secretary	<input checked="" type="checkbox"/>	Jim Commerford, Meredith
Past President	<input checked="" type="checkbox"/>	Loren Martin, Merrimack

REGIONAL DIRECTORS

Region 1-Coos & Grafton	<input checked="" type="checkbox"/>	Doug Irvine, Bedford
Region 2-Carroll & Belknap	<input type="checkbox"/>	Todd Haywood, Greenland
Region 3-Merrimack & Sullivan	<input checked="" type="checkbox"/>	Norm Bernaiche, Sunapee
Region 4-Hillsborough & Cheshire	<input checked="" type="checkbox"/>	Jim Michaud, Hudson
Region 5-Rockingham & Strafford	<input checked="" type="checkbox"/>	Norman Pelletier, Salem

COUNTY DIRECTORS

BELKNAP Deb Derrick, Laconia

HILLSBOROUGH Chuck Kurfehs, Manchester

CARROLL Dale Schofield, Conway

MERRIMACK Kris McAllister, Newbury

CHESHIRE Mark Stetson

ROCKINGHAM Emily Goldstein, Portsmouth

COOS Jason Call, Whitefield

STRAFFORD Nancy Miller, Rochester


GRAFTON Julie Huntley, Enfield

SULLIVAN Dave Marazoff, Washington

*11 members required for a quorum. *15 present.*

NH ASSOCIATION OF ASSESSING OFFICIALS
 Income and Expense Statement
 September 10, 2019

OFFICERS	<u>Actual Income</u>	<u>BUDGETED INCOME</u>	<u>Actual Expenses</u>	<u>BUDGETED EXPENSES</u>
President	0.00	0.00	\$1,095.84	1,500.00
Secretary	0.00	0.00	0.00	100.00
Treasurer	8,210.00	8,500.00	1,377.36	1,918.00
TOTAL OFFICERS	8,210.00	\$8,500.00	2,473.20	\$3,518.00
COMMITTEES				
By-Laws	0.00	0.00	0.00	25.00
Certification	0.00	300.00	80.00	300.00
Communications	0.00	0.00	26.95	300.00
Conference	0.00	5,650.00	852.55	6,025.00
Education	23,830.00	50,000.00	14,877.87	50,000.00
Elections	0.00	0.00	0.00	535.00
Ethics	0.00	0.00	526.25	25.00
Finance	0.00	0.00	1,311.96	1,210.00
Legislative	0.00	0.00	2,625.00	3,500.00
Membership	0.00	0.00	0.00	280.00
Nominating	0.00	0.00	50.00	300.00
Publicity	2,680.00	2,250.00	2,651.62	2,500.00
Scholarship	4,315.00	900.00	1,400.00	2,900.00
<i>(NHAAO Account) 330.00</i>			<i>650.00</i>	
<i>(Steve Tellier Scholarship Fund) 1,955.00</i>			<i>750.00</i>	
NRAAO Conference	2,000.00	0.00	0.00	500.00
TOTAL COMMITTEES	\$32,825.00	\$59,100.00	\$24,402.20	\$68,400.00
TOTAL BUDGET	\$41,035.00	\$67,600.00	\$26,875.40	\$71,918.00
Steve Tellier Scholarship Fund	Starting Balance	Income Expense		Current Bal
	720.00	3,965.00	750.00	\$3,935.00


 Scott W. Bartlett, Treasurer

9/9/2019
 Date

NH ASSOCIATION OF ASSESSING OFFICIALS

Treasurer's Report
September 10, 2019

Beginning Balance September 10, 2019			\$36,556.11
Steve Tellier Fund			\$2,605.00
NHAAO Account			\$33,951.11
INCOME			
	Education	Course Fees	\$6,880.00
	Scholarship	Steve Tellier - Cornhole	\$1,330.00
	Treasurer	Dues	\$110.00
Total Income			\$8,320.00
EXPENSES			
	Conference	Meeting Coffee	\$53.14
	Education	Lunch	424.54
	Education	Instructor Fee	6,325.00
	Ethics	Mailing Documents	66.80
	Finance	Copy Keys	7.96
	President	Gift Basket	\$102.98
	Publicity	Printing	\$1,822.50
	Treasurer	Storage Unit	\$182.00
Total Expenses			\$8,984.92
Ending Balance September 10, 2019			\$35,891.19
Steve Tellier Fund			\$3,935.00
NHAAO Account			\$31,956.19