

**NEW HAMPSHIRE ASSOCIATION OF ASSESSING OFFICIALS
IAAO AFFILIATE
BOARD OF DIRECTOR'S MEETING**

**Minutes
June 12, 2018
NHMA Center, Concord, NH**

Education Session: The Legislative Process – Presented by Thomas Prasol and Jim Michaud. (Jim will post PowerPoint to listserve).

Call to Order – President Loren Martin.

I. Roll Call - A Quorum of Members present, 13 members present. Meeting began at 11:00 am.

Communications/Announcements: None

II. Secretary's Report: Jim Commerford asked for a motion to accept the minutes from the May 8, 2018 meeting. **Dan Langille made a motion to approve the minutes as written, seconded by Jim Rice. President Martin called for a vote; 13-0-0 in favor.**

III. Treasurer's Report: Scott Bartlett passed out the Treasurer's Report and Income and Expense Statement dated June 12, 2018. He asked for a motion to approve the Treasurer's Report. **Dan Langille made a motion to approve the Treasurer's Report as presented, seconded by Jim Rice. President Martin called for a vote, 13-0-0 in favor.**

IV. Committee Reports:

Regional Directors/County Directors Reports: No Report.

By Laws: Tim Ballantine & Norm Bernaiche – No Report.

Certification: Rosann Maurice-Lentz – No Report.

Education: Jim Rice and Verna Sharpe – Jim reported that the September education session will feature Fred Forman and Steven Clark for an update on Trusts. **This session will be 2 hours and will begin at 9:00 am.** Steve Hamilton and Chuck Reese will speak regarding USPAP changes in reporting in October. Jim stated that the committee met this morning and reviewed the topics for the NHMA conference. These will be finalized soon. Education offerings this fall include Course 101-Fundamentals of Real Property Appraisal, 112-Income Approach II, 932-Restructuring Income/Expense Statements and

333-Residential Modeling Concepts. State Statutes II will be offered in September as well. Information regarding these courses can be found on the NHAAO website.

Also, Jim stated that the committee has been researching accepting credit card payments and Beth Hamilton should have a report at the September meeting.

Nominating: Chuck Kurfehs – Chuck reported the committee is looking at accomplishing three tasks by the September meeting. The first is putting together the ballot for 2019. He will be sending a request for nominations by listserve very soon with the hope of announcing a slate of candidates in early August. Secondly, the committee is developing criteria for the Administrative Assistant/Assessing Clerk of the year award. Chuck asked if anyone had any thoughts regarding this to let him know. And lastly, nominating a candidate for the Lawton B. Chandler Award. Jim Michaud asked if the committee would accept any input regarding nominations from NHAAO members. Chuck answered that anyone with a recommendation should send it to him or any member of the committee.

Conference: Jim Rice – No Report.

Legislative: Jim Michaud – Jim reported that 15 of the 62 bills the committee was tracking passed and either have been or will be signed by the Governor. Bills that have been signed included SB 341– Disabled Veteran Credit increase from \$2,000 to \$4,000 (local option), SB 510– Leased state property notification, SB 511– the Tax Credit for deployed persons (local option), SB 503-increasing the optional veteran’s credit from \$500 to \$750 (local option) and HB 1473 the intent to cut bill (effective September 1, 2018). He spoke about the RV bill, HB 1356. Certain RV’s are still taxable. The only changed to the law is that it clarifies that campground owners cannot be responsible for unpaid taxes on RV’s unless they own the RV. He stated HB 324 has not yet been signed by the Governor but expects it to be done soon.

Scholarship: Lee Ann Provencher– Lee Ann reported that the committee granted another \$500 Steve Tellier Scholarship. This brings the total to 6 for the year. She reminded all of the Steve Tellier Golf tournament taking place on August 17th in Salem.

Membership: Emily Goldstein –Emily reported on a successful “after hours” gathering held in Tilton last month and thanked Scott Bartlett for his Utility Valuation presentation. She stated that 19 people attended which included 3 Selectmen. The committee would like to hold another event this fall in a different part of the state.

Publicity: Rosann Maurice-Lentz and Emily Goldstein – Emily stated that all the Directories have been mailed out.

Elections: Emily Goldstein – No Report.

Finance: Dan Langille – No Report.

Communications: Dave McMullen – No Report.

Ethics: Dave Marazoff – No Report.

Other Reports from Boards and Departments:

NRAAO: NRAAO Representative Rick Brideau – No Report.

Information regarding the NRAAO can be found at their website: www.nraao.org.

IAAO: IAAO Representative Rex Norman – No Report.

For information visit the IAAO website at www.iaao.org

ASB: ASB Representative Dave Marazoff – Loren Martin reported on the last ASB meeting held on June 1st. Skip Sansoucy gave a presentation on FERC vs. non-FERC regulated transmission/distribution lines. Also, the change in the deadline for USPAP reporting was discussed. The deadline is no longer January 1st but 30 days from the submission of the MS-1. The discussion ended with the ASB asking the Dept. of Revenue to report back on this year's MS-1 and USPAP report extensions so they can better review the issue. This prompted our own discussion on the topic. Steve Hamilton stated that the DRA has had a "liberal" policy regarding granting extensions. They will typically give extensions of 30 days at a time. Scott Bartlett was concerned that while now there may be a liberal policy under the present administration this could change down the road and that when this was discussed 9 years it was not tied to the MS-1 submittal but more towards the tax bill. He further stated that the original deadline of January 1 would be revisited after a cycle or two with the understanding the deadline would move up to December 1. **It was emphasized that the 30 day deadline after the submitting the MS-1 change voted on by the ASB at their May meeting will be in effect for 2018.**

Also, it was announced that Tom Thomson was selected by the ASB to be their second member on the HB 324 study commission (the other member is the ASB Chairman).

The next ASB meeting will be held July 13, 2018 at 9:30 at the DRA,

Visit the ASB website – <https://www.revenue.nh.gov/mun-prop/property/assessing-standards.htm>

CUB: Norm Bernaiche – No Report.

CUB website - <https://www.revenue.nh.gov/current-use/index.htm>

BTLA: Vacant – No Report.

www.nh.gov/btla/

DRA: Steve Hamilton – No Report.

V. New Business – Mary Pinkham announced the recent passing of Ed Elcik. Ed was a former Assessor in Exeter, Portsmouth and Amherst. He was an Honorary Member of the NHAAO, a Past President and the 1985 recipient of the Lawton B. Chandler Award.

VI. Old Business –None

VII. Adjournment: There being no further business before the Association Board of Directors, President Martin asked for a motion to adjourn the meeting; no objection, 13-0-0, unanimous in favor, the meeting adjourned at 11:40 am.

The next scheduled meeting will be held on **September 11, 2018** at the NHMA Center, Concord, NH. **Reminder that the education session will begin at 9:00 am.**

I hope everyone has a great summer.

Respectfully Submitted:

James Commerford, CNHA

James Commerford, CNHA, Secretary (Meredith)

NHAAO Board of Directors Meeting
Agenda

June 12, 2018

Merrimack River Room / Pemigewasset River Room
NHMA, Center at Triangle Park, 25 Triangle Park Drive, Concord, NH

Committee Meetings (if scheduled).....8:30 AM – 9:45 AM

Education Session: 10:00 AM – 10:45 AM Tom Prasol/Jim Michaud – The Legislative Process

Business Meeting: 11:00 AM – 12:00 PM

Call to order – President–Loren Martin

I. Roll call– Members

1st Vice President – Dan Langille

2nd Vice President – Jim Rice

Secretary - Jim Commerford

Treasurer - Scott Bartlett

Past President – Chuck Kurfehs

Regional Directors (5)

Coos & Grafton (1) – Bill Ingalls

Carroll & Belknap (2) –Todd Haywood

Merrimack & Sullivan (3) - Norm Bernaiche

Hillsborough & Cheshire (4) – James Michaud

Rockingham & Strafford (5) - Norm Pelletier

County Directors (10)

Belknap – Deb Derrick

Carroll – Dale Schofield

Cheshire – Tim Ballantine

Coos – Jason Call

Grafton – Julie Huntley

Hillsborough – Marti Noel

Merrimack – Mark Stetson

Rockingham – Andrea Lewy

Strafford – Nancy Miller

Sullivan – Dave Marazoff

II. Secretary's Report

III. Treasurer's Report

IV. Committee Chairs

- a) By Laws–Tim Ballantine/Norm Bernaiche
- b) Certification – Rosann Maurice-Lentz
- c) Education – Jim Rice/Verna Sharpe
- d) Nominating – Chuck Kurfehs
- e) Conference – Jim Rice
- f) Legislative – Jim Michaud
- g) Scholarship – Lee Ann Provencher
- h) Membership – Emily Goldstein
- i) Publicity – Rosann Maurice-Lentz/Emily Goldstein
- j) Elections – Emily Goldstein
- k) Finance – Dan Langille
- l) Communications – Dave McMullen
- m) Ethics – Dave Marazoff
- n) NRAAO Representative – Rick Brideau
- o) IAAO Representative – Rex Norman
- p) Assessing Standards Board Rep – Dave Marazoff
- q) Current Use Board Rep – Norm Bernaiche

V. New Business

Public Hearing telecommunication Poles and Conduit Scheduled for Monday June 25th 10:00 am at DRA

VI. Old Business

VII. Adjournment

Next Scheduled Meeting: Tuesday, September 11, 2018

NH BOARD OF DIRECTORS ATTENDANCE SHEET 2018

OFFICERS

MEETING DATE: 6/12/18

- | | | |
|--------------------|-------------------------------------|---------------------------|
| President | <input checked="" type="checkbox"/> | Loren Martin, Merrimack |
| 1st Vice President | <input checked="" type="checkbox"/> | Dan Langille, Keene |
| 2nd Vice President | <input checked="" type="checkbox"/> | Jim Rice, Durham |
| Treasurer | <input checked="" type="checkbox"/> | Scott Bartlett, Goffstown |
| Secretary | <input checked="" type="checkbox"/> | Jim Commerford, Meredith |
| Past President | <input checked="" type="checkbox"/> | Chuck Kurfehs, Manchester |

REGIONAL DIRECTORS

- | | | |
|----------------------------------|-------------------------------------|-------------------------|
| Region 1-Coos & Grafton | _____ | Bill Ingalls, Bedford |
| Region 2-Carroll & Belknap | _____ | Todd Haywood, Greenland |
| Region 3-Merrimack & Sullivan | _____ | Norm Bernaiche, Sunapee |
| Region 4-Hillsborough & Cheshire | <input checked="" type="checkbox"/> | Jim Michaud, Hudson |
| Region 5-Rockingham & Strafford | <input checked="" type="checkbox"/> | Norman Pelletier, Salem |

COUNTY DIRECTORS

- | | |
|--|---|
| <u>BELKNAP</u> <input checked="" type="checkbox"/> Deb Derrick, Laconia | <u>HILLSBOROUGH</u> <input checked="" type="checkbox"/> Marti Noel, Milford |
| <u>CARROLL</u> _____ Dale Schofield, Conway | <u>MERRIMACK</u> _____ Mark Stetson, Boscawen |
| <u>CHESHIRE</u> <input checked="" type="checkbox"/> Tim Ballantine, Keene | <u>ROCKINGHAM</u> _____ Andrea Lewy, Stratham |
| <u>COOS</u> _____ Jason Call, Whitefield | <u>STRAFFORD</u> <input checked="" type="checkbox"/> Nancy Miller, Rochester |
| <u>GRAFTON</u> <input checked="" type="checkbox"/> Julie Huntley, Enfield | <u>SULLIVAN</u> _____ Dave Marazoff, Washington |

*11 members required for a quorum.

13 members present

NH ASSOCIATION OF ASSESSING OFFICIALS

Treasurer's Report

June 12, 2018

| | | | |
|--------------------------------------|-------------|------------------------------|--------------------|
| Beginning Balance May 8, 2018 | | | \$39,414.59 |
| Steve Tellier Fund | | | \$360.00 |
| NHAAO Account | | | \$39,054.59 |
| INCOME | Treasurer | Dues | \$140.00 |
| Total Income | | | \$140.00 |
| EXPENSES | Conference | Meeting | \$121.26 |
| | Education | State Statute Lunches | 673.95 |
| | Education | IAAO 155-#25617 | 645.00 |
| | Education | Cornell-IAAO 155-#402 | 1,350.00 |
| | Membership | Postage, Food for Meet/Greet | 281.34 |
| | Publicity | Postage for Booklets | \$561.70 |
| | Scholarship | Steve Tellier Scholarship | \$3,000.00 |
| | Treasurer | Storage Unit | \$243.00 |
| Total Expenses | | | \$6,876.25 |
| Ending Balance June 12, 2018 | | | \$32,678.34 |
| Steve Tellier Fund | | | \$0.00 |
| NHAAO Account | | | \$32,678.34 |

NH ASSOCIATION OF ASSESSING OFFICIALS
 Income and Expense Statement
 June 12, 2018

| OFFICERS | Actual Income | BUDGETED INCOME | Actual Expenses | BUDGETED EXPENSES |
|---------------------------|-------------------------|------------------------|------------------------|--------------------------|
| President | \$0.00 | \$0.00 | \$1,202.56 | \$1,985.00 |
| Secretary | \$0.00 | \$0.00 | \$0.00 | \$100.00 |
| Treasurer | \$8,075.60 | \$8,500.00 | \$380.24 | \$1,374.00 |
| TOTAL OFFICERS | \$8,075.60 | \$8,500.00 | \$1,582.80 | \$3,459.00 |
| COMMITTEES | | | | |
| By-Laws | \$0.00 | \$0.00 | \$0.00 | \$25.00 |
| Certification | \$0.00 | \$300.00 | \$40.00 | \$450.00 |
| Communications | \$0.00 | \$0.00 | \$0.00 | \$300.00 |
| Conference | \$10.00 | \$6,550.00 | \$1,155.04 | \$6,925.00 |
| Education | \$24,675.00 | \$46,805.00 | \$20,014.81 | \$48,320.00 |
| Elections | \$0.00 | \$0.00 | \$0.00 | \$520.00 |
| Ethics | \$0.00 | \$0.00 | \$0.00 | \$25.00 |
| Finance | \$0.00 | \$0.00 | \$1,209.00 | \$1,400.00 |
| Legislative | \$0.00 | \$0.00 | \$2,500.00 | \$3,750.00 |
| Membership | \$0.00 | \$0.00 | \$281.34 | \$500.00 |
| Nominating | \$0.00 | \$0.00 | \$0.00 | \$325.00 |
| Publicity | \$1,875.00 | \$2,500.00 | \$2,532.95 | \$2,200.00 |
| Scholarship | \$0.00 | \$900.00 | \$2,640.00 | \$3,800.00 |
| TOTAL COMMITTEES | \$26,560.00 | \$57,055.00 | \$30,373.14 | \$68,540.00 |
| TOTAL BUDGET | \$34,635.60 | \$65,555.00 | \$31,955.94 | \$71,999.00 |
| | Starting Balance | Adjustments | | Current Bal |
| DRA Education Account | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Steve Tellier Scholarship | \$360.00 | \$0.00 | \$360.00 | \$0.00 |

Respectfully Submitted,


 Scott W. Bartlett, Treasurer

6/11/18
 Date